BC Assessment Property Information 400-3450 Uptown Blvd Victoria, BC V8Z 0B9 BC ASSESSMENT

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Building Owners and Managers Association

RE: Property Value Summary (PVS) Requests

Dear association members,

BC Assessment is committed to providing, fair, accurate and reliable assessment services and property information for British Columbia. As part of honouring that commitment, BC Assessment is pleased to inform you that Property Value Summaries (PVS) reports will be available in PDF format by single or batch request this fall.

This service is free of charge for the owner or property owner's agent. Alternatively, if you are requesting PVS reports on behalf of the tenant(s) of a property, there is an alternate process with an associated fee. If you would like to participate in our pre-roll consultation process, you can find the details on <u>our website</u>.

This service is available for Industrial, Commercial & Investment properties but PVS reports are not available for legislated properties or properties where a PVS does not exist.

Depending on when the request is received, the corresponding report will contain data which matches either the Preview Roll (estimates of assessed values produced in November), the Completed Roll (January through March), or the Revised Roll (April through December).

If a request for a PVS is submitted where another party has requested the same PVS, BCA will request proof of agency from both parties prior to delivery of the reports. If no proof of agency is provided, the PVS will not be delivered.

Please see the links below for detailed instructions for ordering PVS reports, depending on whether you require a PVS report for one or a batch of properties.

- 1. Single PVS Request via Self-Serve Portal
- 2. Batch PVS Request

If you are acting on behalf of the tenant(s) of a property, the PVS report is still available for a \$100 fee per PVS. Here is the link to the <u>Tenants' PVS Report Request.</u>

If you have any comments or questions, please contact <u>bcacustomer.services@bcassessment.ca</u> or call 1.866.825.8322 x00119.

Sincerely, Property Information BC Assessment 400-3450 Uptown Blvd Victoria, BC V8Z 0B9